

1- SMEs Classification

Definition	Annual Turnover (BD)	No. of employees
Micro	1 to 50,000	Up to 5
Small	50,001 to 1 Million	6 to 50
Medium	1 Million & one to 3 Million	51 to 100

Note: Classification is made according to the total number of employees and total revenue of all branches registered on the CR.

2- Demonstration for the process of SMEs registration and obtaining a certificate of size classification



Business Licensing System (SIJILAT)
Industrial Services System
Bahrain Standards Store
SMEs Registration System

Precious Metals Assay Services
Promotional and Sales Campaign Req...
IAD Online Rental Pay Service
Trademark & Patent e-Services

Sectors

Commerce
Industry
Tourism

Visit the MoICT website and enter the SME page

Business Services & Bahrain Investors Center Services

Industrial Services

SMEs

Trademarks and Patents

Laws and Regulations

Consumer Services

Entrepreneurs and Startups

Foreign Investments

Tourism and Conventions

SMEs



- Consumers
- Entrepreneurs and Startups
- Foreign Investments
- Tourism and Conventions

- Filter Content (Show All)
- SMEs Definition
 - Business Incubators Accelerators
 - Business Opportunities
 - SMEs Development Board

SMEs Registration System

To benefit from development initiatives and programs dedicated for MSME sector

[>](#)

SMEs Definition in the Kingdom of Bahrain

The definition of SMEs in the Kingdom of Bahrain

[>](#)

SMEs Development Board

- Brief About the SDB
- Stakeholders

[>](#)

Business Opportunities

Brief about business opportunities and related publications

Business Incubators & Accelerators

Everything Related to Business Incubators &





KINGDOM OF BAHRAIN

Ministry of Industry,
Commerce and Tourism

- Business Licensing System (SIJILAT)
- Industrial Services System
- Bahrain Standards Store
- SMEs Registration System

- Precious Metals Assay Services
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- IAD Online Rental Pay Service
- Trademark & Patent e-Services



SMEs Registration System

This service enables SMEs to apply for classification certificates according to the size in order to benefit from development initiatives and programs dedicated for their sector.

Click here for Instructions +



Services with eKey login

You can access this service with eKey.



SME's Registration Form
To benefit from development initiatives and programs dedicated for MSMEs sector.



SME's Registration Follow-up
Status Enquiry of SME's Registration Requests.

Service Owner

SMEs Development Directorate

Address: Bahrain Financial Harbour - Manama

Telephone: (+973) 17568088

Fax: (+973) 17581504

P.O. Box: 5479

Email: sme@moic.gov.bh



المفتاح الإلكتروني
تداول سهل وآمن
Single Simple Secure

eKey Login Page

Please Enter Your Personal Number and Password

Personal Number

Password

[New User? Register](#)
[Forgot password?](#)

Log in using E-Key

CR No	Name	Name	SME Program
XXXX-1	Example 1	1 مثال	Apply
XXXX-2	Example 2	2 مثال	Apply
XXXX-3	Example 3	3 مثال	Apply

Select the branch that is to be classified by size



SME's Registration Application

ALI ABDULHUSAIN KHALAF 

This service is provided by Ministry of Industry, Commerce & Tourism (MoICT) to enable SMEs to apply for classification certificates in order to benefit from development programs dedicated for their sector.

CR No.

Enterprise Name

Fill in the required information about the owner or primary shareholder

Owner's Personal Information

(In case of more than one owner, the primary shareholder's details should be entered)

Name (English)

Name (Arabic)

Designation

Gender

Male Female

These data are required for communication, statistical processes and studies only

Nationality

Date of Birth

Telephone No.

Mobile No.

Email

Level of education

Employee experience

Fields of experience (in business)

Relevant Years of experience

These data are required for communication, statistical processes and studies only

Select the main activity of your enterprise

- Sale/Trade of textiles**
Sale/Trading Activities; repair of motor vehicles and motorcycles
- Trading on a fee or contract basis**
Sale/Trading Activities; repair of motor vehicles and motorcycles

These data are required for communication, statistical processes and studies only

Number of employees in the selected branch

Number of Bahraini male employees	<input type="text"/>
Number of Bahraini female employees	<input type="text"/>
Number of Non-Bahraini male employees	<input type="text"/>
Number of Non-Bahraini female employees	<input type="text"/>
Number of Bahraini part-time employees	<input type="text"/>
Number of Non-Bahraini part-time employees	<input type="text"/>



Number of employees in all branches registered under the CR -

(in all branches registered under the CR)

I have one branch only

Number of Bahraini male employees

Number of Bahraini female employees

Number of Non-Bahraini male employees

Number of Non-Bahraini female employees

Number of Bahraini part-time employees

Number of Non-Bahraini part-time employees



Total annual amount of Revenue - consolidated - ^

Does your enterprise participate in submitting bids for government tenders? Yes No

If you answered "Yes" to the 1st question. Did your enterprise get awarded with any government tenders before? Yes No

Does your enterprise participate in global exhibitions? Yes No

Did you apply for any funding or support for your enterprise from government or semi-government organizations? Yes No

If you answered "Yes" to the previous question. Did you obtain any funding or support for your enterprise from government or semi-government organizations? Yes No

Does your enterprise have online presence through i.e. a website or other social media channels? Yes No

Does your enterprise export? Yes No

If you answered "Yes" to the previous question. What destinations are you exporting to?
 USA GCC
 European Countries Other Arab Countries
 East Asia Countries Other Countries

If you answered "No" to question 7. Do you aspire to export? Yes No

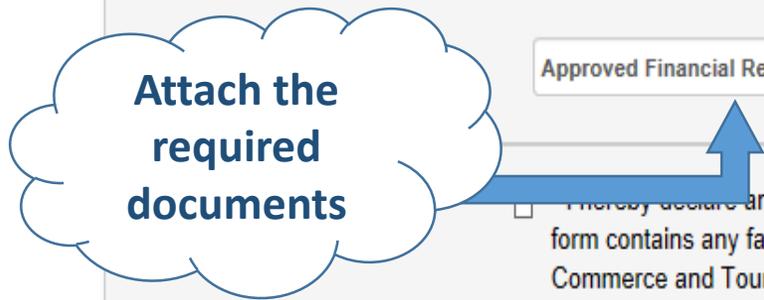
These data are required for statistical processes and studies only



Suggestions to improve 'SMEs and entrepreneurship' sector

Required attachments

Approved Financial Report



I hereby declare and confirm that all the financial information provided in this application is correct, and if it is found that this form contains any false data or false information in contravention of the fact, I acknowledge that the Ministry of Industry, Commerce and Tourism has the right to take any action it deems fit.



Required Attachments per size

Size	Required Documents
Micro	Approved Financial Report <u>or</u> Business Bank Statement for the last 3 months
Small	Approved Financial Report <u>or</u> Business Bank Statement for the last 3 months <u>and</u> in-house financials
Medium	Approved Financial Report

Note: template for in-house financials report is available on the main page of the system

Suggestions to improve 'SMEs and entrepreneurship' sector

Tick the declaration box and submit

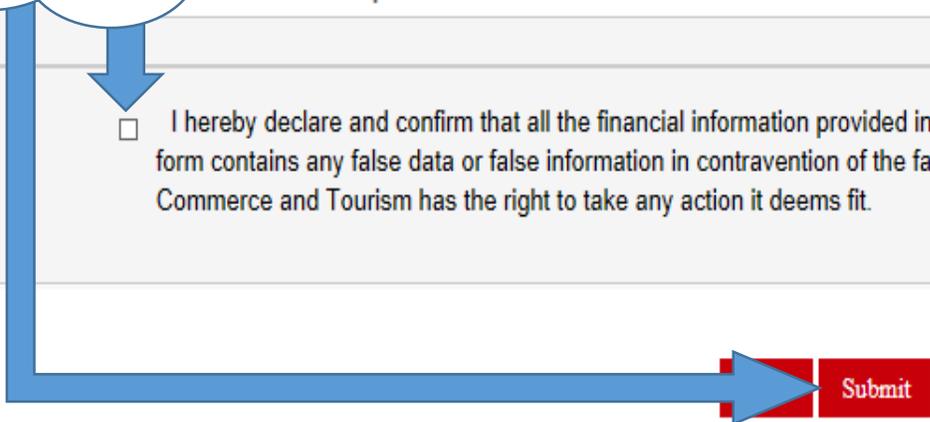
Required attachments

Approved Financial Report

Browse

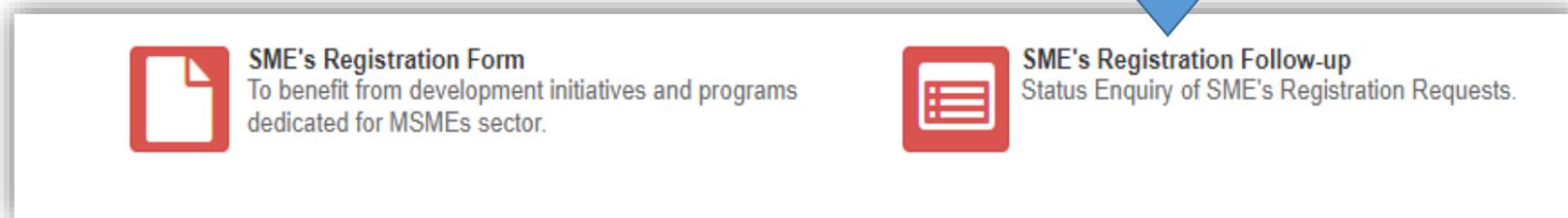
I hereby declare and confirm that all the financial information provided in this application is correct, and if it is found that this form contains any false data or false information in contravention of the fact, I acknowledge that the Ministry of Industry, Commerce and Tourism has the right to take any action it deems fit.

Submit



3- SMEs Registration Follow-up

- After you submit your application, you will receive a notification on your email address listed on the application.
- The application will be processed within three business days.
- You will then receive an email informing you of the approval of the application or the need to modify it.
- You can then access the application to modify it or print the size classification certificate by selecting the “SMEs Registration Follow-up” option on the system home page.



4- Obtaining the SMEs Classification Certificate

The screenshot displays the 'SME's Registration Application' interface. At the top left, there is a menu icon and the title 'SME's Registration Application'. At the top right, the user's name 'ALI ABDULHUSAIN KHALAF' is shown next to a profile icon. Below the header, a descriptive text states: 'This service is provided by Ministry of Industry, Commerce & Tourism to help SMEs register their applications in order to benefit from development programs dedicated for their sector.' A green button labeled 'Generate Certificate' is positioned on the left. A blue arrow points from a central callout box to this button. The callout box contains the text: 'Once approved, you can access the application as described in the previous step and choose generate Certificate'. Below the callout, a form displays application details: 'Application Number' (P000000006), 'Application Date' (10/04/2019), and 'Commercial Registration Status' (ACTIVE). A dark square button with a white upward-pointing arrow is located in the bottom right corner.

SME's Registration Application

ALI ABDULHUSAIN KHALAF

This service is provided by Ministry of Industry, Commerce & Tourism to help SMEs register their applications in order to benefit from development programs dedicated for their sector.

Generate Certificate

Once approved, you can access the application as described in the previous step and choose generate Certificate

Application Number
P000000006

Application Date
10/04/2019

Commercial Registration Status
ACTIVE

You can now print, save, and use the electronic version of the certificate to take advantage of SME services and initiatives

KINGDOM OF BAHRAIN
Ministry of Industry,
Commerce and Tourism

مملكة البحرين
وزارة الصناعة والتجارة والتسجيل

شهادة تصنيف المؤسسات الصغيرة والمتوسطة
SMEs Classification Certificate

The SMEs Development Directorate at Ministry of Industry, Commerce and Tourism certifies that the enterprise whose details are listed below is classified by size in accordance with Resolution No. (229) for the year 2017 of the classification of SMEs.

تشهد إدارة تنمية المؤسسات الصغيرة والمتوسطة بوزارة الصناعة والتجارة والسياحة بأنه قد تم تصنيف المؤسسة المذكورة ببيانها أدناه على حسب الحجم وفقا للقرار رقم (229) لسنة 2017 بشأن تصنيف المؤسسات متناهية الصغر والصغيرة والمتوسطة.

CR Number	XXXX-1		رقم السجل التجاري
Enterprise Name	Example 1	مثال 1	اسم المؤسسة
Size	Small	صغيرة	الحجم
Classification Date	15/05/2019		تاريخ التصنيف
Expiration Date	20/01/2020		تاريخ الانتهاء

 إدارة تنمية المؤسسات الصغيرة والمتوسطة
SMEs Development Directorate

Tel / هاتف +973 17568032
Fax / فاكس +973 17581504
www.moic.gov.bh
smesdevelopment@moic.gov.bh

Note: The expiration date of the classification certificate corresponds to the expiry date of the CR Certificate.